**Minutes of the IQAC (24-25) meeting held on 16th July 2024**

The following members attended the meeting held in hybrid mode ( Zoom Link: <https://zoom.us/j/97223701827?pwd=7JoSxr8dBPrbwOyL3joaPW7rdsHoj5.1> :

Chairperson, Prof. Savita Roy

GB member, Prof. Kavita Sharma

GB Member, Prof. Rekha Srivastava (Online)

Coordinator, Prof. Padmshree Mudgal

Dr. Moitree Bhattacharya

Dr. Gurmeet Kaur

Dr. Madhu

Dr. Onkar Mangla

Mr. Devendra Kumar

Dr. Remya Krishnan

Ms. Deepika Jindal

Dr. Kalpana Arya

Mr. Pawan Tripathi

Ms. Vijayta Rana

Mr. Parmod Kumar

Mr. Apurv Singh

Mr. Rakesh

Principal Ma’am apprised the Governing Body members of the minutes of the IQAC meeting held on 15th July and the initiatives taken towards filling and submission of AQAR 23-24.

Prof. Kavita Sharma emphasized on the specific mechanisms and the deadlines by which the data would be collected.

The following dead lines were fixed:

1. The following forms would be made ready and floated by **18th July 2024:**

a. Forms for Faculty members to upload information.

b. Forms for Students to upload information

c. Forms for Cell/ Societies/ Association Conveners and Department TICs.to fill required information.

d. Feed back form for students

e. Feed back form for Alumni

f. Feed back form for Teachers

2. Faculty members would be given a deadline of **25th July 2024** to submit their filled form.

3. Students would be given a deadline of **30th July 2024.**

The Data would be compiled and the status of Data collected would be reviewed in the next **IQAC** meeting which would be convened on **5th August 2024, 11am.**

In addition the Committee also decided to invite proposals for academic events from the faculty members for Academic Calender of the year 2024-25. The invite would be floated by **18th July 2024** with a dead line to submit by **25th July 2024.**

The screening Committee would screen the proposals by **30th July 2024.**

The meeting ended by thanking the chair and the Governing body members for their valuable inputs.

Prof. Padmshree Mudgal

Coordinator, IQAC 2024-25